



Fishwick Primary School

Downing Street, Preston, Lancs. PR1 4RH

Tel: 01772 491402

<https://fishwick.lancs.sch.uk/>

Headteacher: Mrs Vicki Conway

Wednesday 2nd September 2026

Dear Parents and Carers,

Welcome back to the new school year everyone. As always, it has been lovely to welcome everyone back and we are looking forward to saying hello to all our new children tomorrow.

Can I take this opportunity to remind parents that school starts at 8.45, and the playground doors will shut promptly at this time.



Meet the Teacher

Next week there will be an opportunity for you to meet the staff working in your child's class. You are welcome to come into school at the beginning of the day (8.45am-9.10am) to say hello and see your child's classroom.

8.45 – 9.10

Monday 7th September - Elephants (Y6)

Tuesday 8th September – Rhino Class (Y4/5)

Wednesday 9th September – Polar Bears Class (Y3/4)

Thursday 10th September – Tigers Class (Y2)

Friday 11th September – Gorillas Class (Y1)

Pandas Class (Reception) 2.45 - Friday 11th September



This is an informal opportunity for you to meet your child's teacher if you have anything you need to discuss then please let staff know and we can arrange it at a different time.

Birthdays



We love celebrating our children's birthdays and sharing in their special day. However, due to increasing food allergy, dietary, and food safety requirements and the implementation of Benedicts Law, **we are no longer able to accept birthday cakes to be shared in school.**

If you would still like your child to celebrate with their classmates, individually wrapped biscuits, sweets, or other individually packaged treats may be sent into school instead. Thank you for your understanding and support in helping us keep all children safe while still making birthdays a special occasion.

Dinner Money

Due to increased food costs, there will be a rise in cost for school meals in September. The Governing Body have agreed to support families by subsidising some of the additional cost, but the daily charge will be £2.70 a day which is £13.50 per week.

School Shoes

The children have all returned looking smart in their new school uniform. Can I just remind all parents that footwear should be black shoes, these should have a sensible heel and if wearing trainers, they should be all black including the sole.

Dare to dream...work hard to achieve

Mobile Phones and Smart Watches

Can I remind parents that mobile phones and smart watches are not permitted in school for safeguarding reasons. Any child with a mobile phone or smart watch must hand it in to their teacher. They will be returned at home time. This is now a legal requirement for all schools. Thank you for your support in this matter.

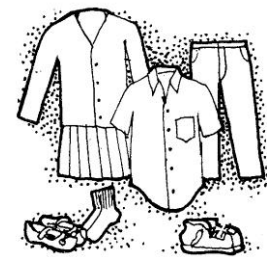
Staffing

A big welcome to our new staff - Miss Murphy, Miss Thompson-Johnrose and Miss Nickson who are joining our EYFS Team, Mrs Holmes who is joining Turtles, Mrs Patel who is joining Polar Bears, Mr Richardson who is joining Elephants and Tigers and Mrs Leslie who is joining the Office Team. We are thrilled they have joined us and hope they will be really happy here at Fishwick.

We would also like to welcome back Mrs Trafford who is returning after Maternity leave. Mrs Trafford will teach Elephants Monday to Friday and Mrs Caney will teach them on a Friday.

Belongings

Please make sure that you have named all your children's belongings to help us reunite lost property with its owner – thanks for your help in this matter.



Breakfast Club

Just a reminder that we do have a free breakfast club, open to all children from Reception to Y6. The club starts at 8am and the children come into school via the entrance at the back of school.

After School Clubs

We will be sending out an afterschool club letters for the clubs starting soon. These do cost school to provide so please ensure that your child is fully committed to completing the course as we may charge for missed sessions.

Holidays During Term Time

I would like to remind all parents and carers that holidays taken during term time cannot be authorised, except in very exceptional circumstances and even then, it is unlikely to be more than a couple of days. Regular attendance is essential to support children's learning, progress, and wellbeing. We therefore ask that family holidays are arranged during the school holiday periods wherever possible.

Requests for leave during term time should be submitted in writing in advance; however, please note that family holidays do not meet the criteria for authorised absence under current regulations and those exceeding 5 days will incur a fine.

Thank you for your support, we look forward to working with you all again this year.

Many thanks

V Conway

Vicki Conway
Headteacher



ATTEND TODAY, ACHIEVE TOMORROW!

GOOD ATTENDANCE HELPS EVERY CHILD THRIVE!

MOMENTS
AWAY TODAY,
OPPORTUNITIES
MISSED
TOMORROW.



PENALTY NOTICE FINES FOR UNAUTHORISED ABSENCE

From the first day of an unauthorised absence, a Penalty Notice fine may be issued.
The fines are **PER PARENT / CARER, PER CHILD**.

1

FIRST OFFENCE

If paid within
28 days

If paid within
21 days



2 PARENTS
1 CHILD

£320
(£160 each
parent)

£160
(£80 each
parent)



2 PARENTS
3 CHILDREN

£960
(£480 each
parent)

£480
(£240 each
parent)



2 PARENTS
4 CHILDREN

£1,280
(£640 each
parent)

£640
(£320 each
parent)

2

SECOND OFFENCE (WITHIN 3 YEARS)

If paid within 28 days

£320

(£160 each parent)

£960

(£480 each parent)

£1,280

(£640 each parent)



A third offence within 3 years may result in prosecution in the Magistrates' Court, which could lead to a fine of up to **£2,500 PER PARENT / CARER, PER CHILD**.

WHY ATTENDANCE MATTERS



Better learning
Your child makes the most
of every lesson.



Stronger friendships
Being in school helps children
build and maintain friendships.



Brighter futures
Good attendance opens
doors to success.

We're
partners in
your child's
success!



PLEASE REMEMBER



Holidays in term time
will not be authorised.



Appointments should be
made outside of school hours
where possible.



If you're struggling with
attendance, please talk
to us – we're here to help.



TOGETHER, LET'S HELP EVERY CHILD
BE HERE, BELONG AND ACHIEVE.

Thank you for supporting Fishwick Primary School.

