



# Fishwick Primary School

Downing Street, Preston, Lancs. PR1 4RH

Tel: 01772 491402

<https://fishwick.lancs.sch.uk/>

Headteacher: Mrs Vicki Conway

22<sup>nd</sup> May 2020

Dear Parents and Carers

## **Partial Re-opening of School for Pre-Schoolers, Reception, Year 1 and Year 6**

As well as looking after our Key Worker and vulnerable children we have spent the last couple of weeks cautiously planning for the return of more children to school. I want to assure you that we are only taking the decision with the backing of rigorous risk assessments and with a vigilant eye to the information being provided directly to us from Public Health. We have been mindful of the age of some of the children coming into school and so our plan is to take careful steps which we can step back from or increase easily depending on the wider news. We have been advised to prepare for opening from the 1<sup>st</sup> June but due to INSET days on the 1<sup>st</sup> and 2<sup>nd</sup> of June we will open **on 3<sup>rd</sup> June** at the earliest. I will confirm this as soon as we have confirmation.

I have contacted all children within these year groups to ask if they are planning to return to school. Please be reassured that during this time returning to school is a parent decision and we will not be issuing fines or issuing attendance letters if you have chosen to keep your child at home. All we are asking for is a confirmed yes or no. This is to enable us to risk assess properly. If you have said your child will be returning the usual attendance procedures will be followed.

Parents need to be aware that within a school situation it is impossible for children to socially distance. We will encourage this with the Year 6 but clearly it will not be possible at all with the younger children. In order to minimize the risk to all member of our community the children will be put in Year group 'bubbles'. Social distancing will be adhered to with all staff and children outside of their bubble, as far as possible.

We only intend to have a maximum of 15 children and 3 staff in each 'bubble' in order to minimise the contact – they will each have their own allocated room, toilets (these will be unisex but limited to one child at a time), outside space and each class will enter the building through a separate door and gate.

- Year 6 will use the rear door (they will be collected by a member of their bubble from the astro-turf)
- Reception will come in through their usual door but should come down the main path to the school front door and across the car park.
- Year 1 will use the pupil gate as usual but enter using the junior door
- Key worker children will use the breakfast club door and should wait to be collected from the playground at the back of school.
- Pre-schoolers will enter through the outdoor play area side door

Parents will be asked to leave their child at the gates and to remain 2m from staff and one another. A staff member of 'bubble' team will be there to meet you. Staffing for the 'bubbles' will be confirmed once we have confirmation of the opening date. Please be aware however that your child may not be with their class teacher.

| Group                    | Start | Finish  |
|--------------------------|-------|---------|
| Key workers / Vulnerable | 9 am  | 3:00pm  |
| Year 6                   | 9 am  | 3:00pm  |
| Year 1                   | 9 am  | 3:00 pm |
| Reception                | 9 am  | 3:00 pm |
| Nursery                  | 10am  | 1pm     |

N.B. School will close at 1.15pm each Friday for deep cleaning and planning time for teaching staff.

#### Additional Measures

- We have strict handwashing in place for staff, children and essential visitors
- Pedal bins are in each room for disposal of paper towels and tissues.
- We have minimised the equipment available to them and kept it either, to a named set which they will not share or equipment that can be wiped down or washed after each use.
- We have minimised the staff who will be in contact with your child - to a teacher and named TAs
- We have PPE in place for staff and child in case emergency care is needed. We do not intend to routinely wear it as we feel this may make teaching difficult.
- Lockers will not be in use and we ask that your child only bring their coat and lunch if necessary.
- Reading books will not be sent home and all communication will be via email, text, Facebook or the website - not by letter.
- Playtimes and lunchtimes will be staggered and “zoned” appropriately so that children from the
- Different ‘bubbles’ do not mix. Outdoors will be used as much as possible for teaching, playtimes and lunches.
- School meals will be available as usual. Your child can bring a packed lunch if you prefer but please sanitise before coming to school and expect it to be sanitised at school.
- At the end of the day the children will be brought to the allocated door at designated pick up time. We
- ask that you wait on the playground or astro-turf, remaining at a 2m distance from one another and we will dismiss the children to you.
- School uniform is optional at this time as we do request children come to school in clean clothes each day. If you have any difficulties with this please let us know and we will do our best to support this.
- Please **do not** send your child into school if they or any of the household have any COVID symptoms.
- If your child develops symptoms during the school day, they will be looked after separately and you should collect them (and their siblings) directly from the school office as soon as possible.

Our priority is to ensure that everyone is happy, safe and well. In an ideal world we would be able to have our whole Fishwick family back together but for now this plan is the best and safest it can be. Fishwick have an amazing team of staff who will continue working hard to make the best learning experiences we can for your children whether they are at home or returning to school at this time.

Our risk assessments are based on the children we know are returning, if you change your mind please contact school to discuss it and **do not** just send your child in as we may need to adapt risk assessments or learning environments before they return.

Please don't hesitate to contact me with any queries or concerns [head@fishwick.lancs.sch.uk](mailto:head@fishwick.lancs.sch.uk)

Thank you for your support at this time

Regards

Vicki Conway  
Headteacher

Wendy Duggleby  
Chair of Governors